



## *Leadership Test Study Guide*

### Sample Questions

1. Which of the following is a good behavior to show during an interview?
  - a) Nail biting
  - b) Unusual, memorable clothing
  - c) Smiling
  - d) Expressing your personal opinion on politics, social issues and religion
  
2. As a committee member, you are responsible for:
  - a) Treating other people's opinions and ideas with respect
  - b) Expressing ideas
  - c) Keeping an open mind
  - d) All of the above
  
3. A good goal statement usually has \_\_\_\_\_ parts.
  - a) One
  - b) Two
  - c) Three
  - d) Four
  
4. Which of the following is NOT a benefit of professional development activities?
  - a) Learning to work with others
  - b) Learning more about the job market in your chosen field
  - c) Learning "survivor" strategies of under cutting team members and winning special opportunities
  - d) Learning how to handle yourself in social situations
  
5. It is healthy to balance your time between:
  - a) Leisure activities and work activities
  - b) Your family and day-to-day activities
  - c) All of the above
  - d) None of the above



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6. Job shadowing means:

- a) Observing a respected person on the job
- b) Working behind a person in their shadow
- c) Mimicking a person's actions
- d) To follow secretly

7. "Preparing for Leadership in the World of Work" is:

- a) The SkillsUSA Theme
- b) The SkillsUSA Motto
- c) The SkillsUSA Creed
- d) The SkillsUSA Purpose

8. When delivering a speech do not:

- a) Smile at the audience
- b) Talk fast
- c) Have good posture
- d) Maintain eye contact

9. A \_\_\_\_\_ journal is a publication directly related to a profession.

- a) Sports
- b) Wall Street
- c) Literature
- d) Professional

10. Which of the following is a good basic rule of a business meeting?

- a) Distribute an agenda
- b) Allow participants to conduct conversations among themselves
- c) Handle all questions individually after the meeting has ended
- d) Avoid visual or printed support material

11. There are \_\_\_\_\_ points to the SkillsUSA Creed.

- a) Six
- b) Five
- c) Seven
- d) Four



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12. The official SkillsUSA colors are red, white, \_\_\_\_\_ and gold.

- a) Silver
- b) Yellow
- c) Bronze
- d) Blue

13. "To create enthusiasm for learning" is part of the:

- a) SkillsUSA Creed
- b) SkillsUSA Purposes
- c) SkillsUSA Motto
- d) SkillsUSA Pledge

14. Official SkillsUSA dress always includes:

- a) A SkillsUSA blazer
- b) A SkillsUSA sweater
- c) A SkillsUSA windbreaker
- d) Any of the above

15. The officer responsible for presiding over meetings is:

- a) The president
- b) The secretary
- c) The treasurer
- d) The vice president

16. The purposes of SkillsUSA are symbolized by its:

- a) Membership
- b) Advisors
- c) Emblem
- d) Future

17. The SkillsUSA Creed includes:

- a) Preparing for leadership
- b) High moral and spiritual standards
- c) The Professional Development Program
- d) A member's right to express ideas



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18. Which of the following questions would NOT be appropriate to ask during an employment survey interview?
- a) How much are you paying now?
  - b) What kind of skills and experiences would I need to work here?
  - c) Will there be openings for the type of job I'm seeking in about 5 years?
  - d) What additional training should I consider?
19. \_\_\_\_\_ stress could lead to physical or emotional problems.
- a) No
  - b) Muscle
  - c) Excessive
  - d) All of the above
20. One way to help you identify effective work skills and behaviors is to \_\_\_\_\_ someone employed in your perspective occupation.
- a) Marry
  - b) Ask
  - c) Judge
  - d) Job shadow
21. The appearance that a young professional should present is:
- a) Neat
  - b) Well groomed
  - c) Clean
  - d) All of the above
22. Which of the following is NOT a benefit of doing a community service project?
- a) Satisfaction providing needed help to some individual or cause
  - b) Valuable training in leadership or job related skills
  - c) Opportunity to earn extra money
  - d) Opportunity to do what you enjoy for a good cause

Contact Tammy Brown for the answer sheet.

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