



2012 Advisor of the Year

Enclosed are all the materials and directions necessary to begin the process of selecting the SkillsUSA Michigan Advisor of the Year.

- Step #1 Copy and distribute the enclosed application as necessary throughout your school and select your **School Advisor of the Year**. (This person can be either High School and/or College/Postsecondary.)
- Step #2 Send the name and all forms and paperwork of your **School Advisor of the Year** to your **Regional Representative by February 17, 2012**.
- Step #3 All nominations received by your Regional Representative will be given to a selection committee to review and they will select a **Regional Advisor of the Year** before **February 24, 2012**.
- Step #4 All Regional Advisor of the Year winners will be submitted to the State Office by **March 2, 2012** will be given to a selection committee to review and select a **SkillsUSA Michigan Advisor of the Year**.
- Step #5 The SkillsUSA Michigan Advisor of the Year will be submitted to the National Committee for inclusion into the **National Advisor of the Year** selection process the following year.

Please note that all nominations forms must be typed or in black ink and submitted to the Regional Representative no later than February 17, 2012. Forms submitted after the due date will not be accepted.



2012 Advisor of the Year Nomination Form

Criteria

This award will be presented to high school and/or college/postsecondary educators involved in Trade, Technical or Skilled Service courses, and who have achieved prominence at local, state, or national levels. One such award will be presented annually.

Eligibility

Individuals who are currently employed as high school or college/postsecondary, full-time classroom/laboratory teachers and/or co-op coordinators in a career & technical education program, or persons who are not classroom teachers, but have been designated by their school administration as the SkillsUSA advisor (coordinator) for their school, are eligible recipients for this award. Contributions and achievements with SkillsUSA on which the nomination is based must have been within the past ten years. **The nominee must be a paid professional member of SkillsUSA.**

Nominator's Instructions

Nominator should submit to his/her Regional Representative:

- Nomination form
- One page narrative-style biography of the nominee (one page, single spaced).
- One page accomplishments or resume
- Three letters of support or recommendation (maximum)
More than three (3) letters will disqualify the nominee.
Note: Information provided in letters of support weighs heavily in evaluation.
- No additional materials will be accepted.

Mail your copy to your Regional Representative for evaluation and selection before February 19, 2011. They will in turn select the Regional winner and send the winner's original nomination form and letters of support to the State Office by March 2, 2012.



2012 Advisor of the Year Nomination Form
Page 2 of 4

Region _____

Name of Nominee _____

Home Address _____

City _____ State _____ Zip _____

Home Telephone _____ Home E-mail Address _____

Current job title: _____ CTE subject area: _____

Current paid member of SkillsUSA: (Please check) Yes No

School Name _____

School Address _____

City _____ State _____ Zip _____

School Telephone _____ School E-mail Address _____

Number of Years as a SkillsUSA Advisor: _____

Nominator's Name _____

Nominator's Title _____

Nominator's Address _____

City _____ State _____ Zip _____

Home Telephone _____ Office Telephone _____

E-mail Address _____



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Page 3 of 4

Outstanding SkillsUSA Contributions and Achievements of Nominee

Describe in the space provided the contributions and achievements of the nominee that have advanced SkillsUSA in the nominee's state, region and/or nation. You may also describe how the nominee has advanced career and technical education in his/her occupational area. Please use this sheet. Answers may be supplemented on a single-spaced, 8 ½" x 11" page.



Accomplishments or Resume of Nominee

Please use this sheet or answers may be supplemented on a single-spaced, 8 ½” x 11” page. Please use the Times font – 12 point type. Use front of page only

Significant positions held: (in education or SkillsUSA)

Honors and/or recognitions:

Professional Memberships: (include offices held)

Civic, Fraternal Activities, etc.:

Other specialized SkillsUSA activities, such as community service, safety projects or any other activity above and beyond the call of duty:
