



***State Leadership and Skills Conference***  
***Exhibitor Information***  
Lansing, Michigan  
April 16, 2011

**General Information**

- All exhibits will be held on Saturday, April 16, 2011 from 9:00 am to 4:00 pm.
- All exhibits will be at Lansing Community College-West Campus.
- Exhibit area is in the Main Hallway (same as previous years) – Area is accessible to all participants

**Pricing**

- Exhibit Space:
  - Option 1: \$225 – 1 un-skirted 6’ table and 2 chairs
  - Option 2: \$75 and donation of at least \$150 worth of industry awards for any contest(s) – 1 un-skirted 6’ table and 2 chairs
  - Option 3: \$125 and 1 judge for any contest – 1 un-skirted 6’ table and 2 chairs
  - Option 4: \$75 and 2 judges for any contest(s) – 1 un-skirted 6’ table and 2 chairs
- Add-ons (additional cost):
  - Add-on 1: \$100 – Additional Table
  - Add-on 2: \$25 – Skirted Table (per table)
  - Add-on 3: \$25 – Electrical Access

**Registration**

Please complete the attached form and mail with your payment by **March 15, 2011** to:  
SkillsUSA Michigan  
Eastern Michigan University  
Ypsilanti, MI 48197



## *State Leadership and Skills Conference Exhibitor Registration*

Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Fax: \_\_\_\_\_  
 Contact: \_\_\_\_\_  
 Email: \_\_\_\_\_

**Exhibit Space:**

- Option 1      \$225 – 1 un-skirted 6’ table and 2 chairs
- Option 2      \$75 and donation of at least \$150 worth of industry awards for any  
 contest(s) – 1 un-skirted 6’ table and 2 chairs  
 Contest(s) \_\_\_\_\_  
 Industry Awards \_\_\_\_\_
- Option 3      \$125 and 1 judge for any contest – 1 un-skirted 6’ table and 2 chairs  
 Judge’s Name \_\_\_\_\_  
 Contest \_\_\_\_\_
- Option 4      \$75 and 2 judges for any contest(s)– 1 un-skirted 6’ table and 2 chairs  
 Judges’ Names \_\_\_\_\_  
 Contest \_\_\_\_\_

**Add-ons (additional cost):**

- Add-on 1      \$100 – Additional Table
- Add-on 2      \$25 – Skirted Table (per table)
- Add-on 3      \$25 – Electrical Access

**Total Enclosed\*:** \_\_\_\_\_

\* For charge card payment form, please go to our web site at  
<http://www.miskillsusa.org/forms.html>

Please mail or fax by **March 15, 2011** to  
SkillsUSA Michigan, Eastern Michigan University, Ypsilanti, MI 48197, fax 734-487-4329.



## *State Leadership and Skills Conference*

### *Exhibitor Information*

#### Rules and Regulations

**Purpose:** This conference is conducted for educational and informational purposes; to disseminate knowledge and ideas; to encourage communications; and to promote product information.

**Eligible Exhibits:** SkillsUSA Michigan reserves the right to determine the eligibility of any exhibitor. No exhibitor shall sublet or share space. All promotional activities must be confined to the limits of the booth.

**Installation and Removal of Exhibits:** Exhibitors may begin installation at 7:00 a.m. on April 16, 2011. All exhibits must be removed by 4:00 p.m. on April 16, 2011.

**Security:** Vendors are responsible for their own security and storage. SkillsUSA Michigan assumes no liability for lost or stolen items. Storage is not available from SkillsUSA Michigan.

**Audio-Visual:** The use of devices for mechanical reproduction of sound must not be projected outside the booth. Motion pictures, fashion shows, etc., outside the booth area are subject to prior approval by SkillsUSA Michigan.

**Insurance/Defacing of Property:** (1) Fire and theft insurance, if so desired, must be taken out by each exhibitor at their own expense. (2) Exhibitors are liable for any damage caused to the building, building fixtures, walls or floors. (3) All exhibits are to be free standing, no materials may be attached to fixtures or walls.

**Restrictions:** SkillsUSA Michigan reserves the right to restrict exhibits or promotional materials, which for any reason become objectionable, and may also evict any exhibit which, in the opinion of SkillsUSA Michigan, detracts from the general character of the conference. SkillsUSA Michigan will not be liable for any refund or other expenses in this instance.

**Liability:** Neither SkillsUSA Michigan, nor their agents or representatives will be responsible for any injury, loss or damage that may occur to the exhibit or personnel. The exhibitor, on signing the contract, expressly releases the aforementioned from any and all claims.

**Promotional Samples:** Only non-food samples may be given to conference participants. SkillsUSA Michigan reserves the right to restrict any promotional samples it deems to be objectionable.

**Industry Awards:** Industry awards are prizes given to the medalists (first, second and third place) at the Sunday Awards Ceremony. Examples are scholarships, tools of the trade, books, software, etc.

**Inability to Perform:** In the event the conference is not held for any reason beyond its control, SkillsUSA Michigan reserves the right to retain part of the rental fee as shall be required to compensate for expenses incurred up to that time. If an exhibitor is unable to attend, after submitting this contract and payment, SkillsUSA Michigan reserves the right to retain all or part of the rental fees.

**Clarification of Rules:** All matters or questions not covered by these rules and regulations shall be subject solely to the decision of SkillsUSA Michigan and/or the conference sites. These rules and regulations may be changed at any time by SkillsUSA Michigan and shall be binding to the exhibitor.